

Rutgers University Medication Disposal Guidance Document

10-29-15

Background

Rutgers University has clinics that generate medications for disposal which include the following:

- Non-DEA prescription and over the counter (OTC) drugs
- DEA controlled substances

REHS has developed this procedure to assist research laboratories and clinics in disposing of their medications properly. Departments are encouraged to return medications to the supplier when possible.

Storage and Disposal Requirements for Non-DEA Prescription and Over the Counter (OTC) Drugs

Proper Container Management and Labeling Requirements for the Disposal of Non-DEA Prescription and Over the Counter (OTC) Drugs

These types of medications should be collected in 5 gallon screw top pails, 1 gallon screw top containers or Ziplock bags. The 5 gallon and 1 gallon containers are available from REHS at no charge. The container must be marked as “Non-DEA Prescription and Over the Counter (OTC) Drugs for Disposal”. An inventory sheet must be generated to identify the contents of each container (see attachment I).

Disposal of Non-DEA Medications

All non-DEA prescription and Over the Counter (OTC) Drugs are to be disposed of through REHS. To request a pickup of these medications you will need to submit a pickup request when the container is $\frac{3}{4}$ full. All waste pick-up requests must be submitted online at <http://half-life.rutgers.edu/forms/hazwaste.php>

Please plan accordingly and make your request to allow 5 business days for pick-ups from on-campus labs and clinics and 10 business days for off-campus labs and clinics.

Storage and Disposal Requirements- DEA Controlled Substances

DEA regulated Controlled Substances which are to be disposed of must be collected in separate containers and not comingled with non-DEA prescription and Over the Counter (OTC) Drugs. DEA regulated Controlled Substances for disposal are not managed through REHS.

The following links provided specific guidance for the disposal of DEA Controlled Substances:

Rutgers University DEA Controlled Substances Disposal Guidelines flow chart

(This flow chart provides various disposal options based on the source and types of DEA Controlled Substances). This chart can be found at:

http://rehs.rutgers.edu/pdf_files/DEA-Controlled-Substance-Disposal-Flow-Chart-Final-12-19-14.pdf

Rutgers University Policy for DEA Controlled Substances (This policy provides information regarding the use and disposal of DEA Controlled Substances):

<http://policies.rutgers.edu/sites/policies/files/90.2.3%20-%20current.pdf>

Rutgers University - Comparative Medicine DEA Controlled Substances Webpage

(This website provides access to DEA form 41, along with additional forms and resources):

<http://las.rutgers.edu/content/controlled-substances>

Alphabetical Listing of DEA Controlled Substances (This list will help you determine if the items you have are listed as DEA Controlled Substances):

http://www.deadiversion.usdoj.gov/schedules/orangebook/c_cs_alpha.pdf

If you have questions about properly disposing of your medications, please contact REHS at (848) 445-2550.

