

**Fax Completed Form To: (732) 445-3109**  
(web based requests can be made at <http://rehs.rutgers.edu>)

Or mail this completed form to:  
Rutgers Environmental Health & Safety  
24 Street 1603  
Bldg 4127 Livingston Campus  
(Tel) 445-2550

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Date of Pick-Up \_\_\_\_\_

**REQUEST FOR HAZARDOUS WASTE DISPOSAL**

**Requester** \_\_\_\_\_ **Bldg** \_\_\_\_\_ **Date** \_\_\_\_\_

**Telephone** \_\_\_\_\_ **Department** \_\_\_\_\_

**Substance Location: Bldg** \_\_\_\_\_ **Room** \_\_\_\_\_ **Campus** \_\_\_\_\_

<b>Name of Chemical(s) (No Formulas / Acronyms)</b>	<b>Number of Containers</b>	<b>Container Volume</b>	<b>Other Information</b>

**Comments**

**REMEMBER TO LABEL HAZARDOUS WASTE CONTAINERS. CONTAINERS WHICH ARE UNIDENTIFIED, CANNOT BE ACCEPTED FOR COLLECTION BY REHS.**

# REQUEST FOR HAZARDOUS WASTE DISPOSAL

## Instructions for Completing

- I. The requester is the person who is responsible for the generation of the waste.
- II. This request form is to be completed by the requester.
- III.
  - ⇒ The “**Name of Chemical**” names should be written on the form and the waste labels to identify the material. Chemical formulas, acronyms and trade names are not acceptable; i.e. Methylene Chloride, not CH<sub>2</sub> Cl<sub>2</sub>.
  - ⇒ For mixtures of liquids, all constituents must be listed on the form as well as the waste label and add up to 100%. Solutions of solids or gases in liquids must be expressed in concentrations of either weight percent, molarity (moles per liter), or normality (equivalents/liter).
  - ⇒ List the “**Number of Containers**” for each line item
  - ⇒ Fill in the “**Container Volume**” for substance listed: ml, liter, quart, gallon.
  - ⇒ Include any “**Other Information**” in the last column

### PLEASE XEROX THIS FORM FUTURE USE

Options to submit your request:

- Please fax the completed form to **fax number (732) 445-3109**
- If a fax machine is not available please submit a web based request on our web site **<http://rehs.rutgers.edu>**
- If you do not have access to a fax machine or the internet this completed form can be mailed to the address below:

**RUTGERS, THE STATE UNIVERSITY  
RUTGERS ENVIRONMENTAL HEALTH & SAFETY  
24 STREET 1603  
BLDG 4127 LIVINGSTON CAMPUS**

**When a supply of labels is needed or when questions arise, call (732) 445-2550.**